



The Covid-19 is something we are all concerned about and hope everyone remains healthy through this outbreak. Our companies remain committed to supplying your print orders and currently have no concerns relative to our continued operations.

Following are some important points regarding our operations and procedures as they directly relate to the Covid-19 contagion.

We have confirmed availability of materials with our vendors and do not foresee any issues. As a precaution we have increased inventories of primary materials such as paper and packaging materials

We have confirmed that no employees have recently traveled internationally

We have instituted a ban on non-essential vendor or general visitors to our facilities. The preferred method of conducting business is now by remote meeting.

Any employee exhibiting signs of illness must take a common flu test through a company approved health care provider and medical release must be provided prior to their returning to work. Any employee testing positive for the common flu must have physician approval allowing return to work. All employees are strongly advised to report any contact with individuals with symptoms similar to those for the common flu and/or the Covid virus.

All non-essential meetings and business travel have been suspended

Storage levels of stock products are being monitored at two existing remote locations to ensure additional options for customer orders of stock products.

InfoSeal, NJBF and Hampshire Label will of course continue to monitor the situation for changes that may affect our ability to ship your orders on time. Of primary importance is the health and safety of our employees and their families. We will notify you if there are any significant changes to our policy or any potential impact to our ability to ship customer orders on time.